

## SECTION 100 – DISTRICT ORGANIZATION AND ADMINISTRATION

### **DIRECTORS**

### **POLICY 311**

#### **ARTICLE 1 DIRECTOR POSITION DESCRIPTION**

- A. The Board may employ, through written contract, Directors who shall have demonstrated expertise in the areas for which they are employed, who have demonstrated leadership, and who shall supervise the operation and management of their assigned areas of responsibility.
- B. The Director shall assume the administrative responsibility and leadership, under the supervision of the Superintendent, and in accordance with the policies of the Board of Education, for the planning, management, operation, and evaluation of the program to which she/he is assigned.
- C. The Director shall submit recommendations to the Superintendent regarding the appointment, assignment, promotion, transfer and dismissal of all personnel assigned under her/his supervision.
- D. The Director shall perform such other duties as may be assigned by the Superintendent pursuant to the policies of the Board of Education.

(See 600 Policies, Support Services)

#### **ARTICLE 2 DIRECTORS' EVALUATIONS**

- A. Each Director shall receive one evaluation that results in a written evaluation report each academic year. Such evaluation shall address the Director's fulfillment of responsibilities as defined in Article 1 of this policy.